

Bus Casual Hire Application Form

Name of Hirer			
Address			
Email			
Contact Telephone (day)		Mobile	
Public Vehicle Accreditation Number			
Name of Driver			
Address of Driver			
Contact phone		Mobile	
Licence Number		State of Issue	
Licence Type		Licence Conditions	
Date and Time of Pick Up		Date and Time of Return	
Activity			

Summary of Fees

Daily Hire Fee - \$120.00	Bond - \$150.00	Fuel - \$1.80 per litre (if not returned full)
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My signature confirms acceptance of this booking, costs and the terms and conditions of casual hire)	
Name..... Signature	Date / /

Payment method (please circle) - cash cheque direct debit

Office Use Only

Driver's License sighted and copied		Hirer accreditation sighted and copied	
Opening Kilometres		Finish Kilometres	
Date and Time of Pick Up		Date and Time Returned	
Refuelled (yes/no)		Bus Clean (yes/no)	

Please return the completed form to:
 New Horizons Tasmania PO Box 49, Mowbray TAS 7248 or email info@newhorizonstas.org.au

New Horizons Club Bus - Conditions of Casual Hire

1. All drivers must hold a full license and be 25 years old or over. The driver is required to provide New Horizons Tasmania with a copy of a current license.
2. The driver will be required to have their license sighted each and every time the user signs out the bus.
3. The bus seats 11 passengers and one driver. It is illegal to carry more people. It is the driver's responsibility to enforce this regulation.
4. Rental fee and bond is required prior to hiring the bus.
5. A \$150 bond is to be left at reception upon signing for the bus. If the bus is not returned by the designated time this bond will be forfeited.
6. Bus is to be refuelled to full before returning. If the bus is not refuelled you will be charged at the rate of \$1.80 per litre.
7. Users are responsible for leaving the bus clean, neat and tidy, or their \$150 bond will not be refunded.
8. The community bus is to be swept and mopped after every use by the driver responsible for the bus.
9. All reasonable steps should be taken to protect the property from damage. Any damage to the inside or outside of the vehicle must be reported immediately to New Horizons Tasmania (03 6326 3344, or 0407 328 249).
10. In the event of damage to the bus, the hirer will be responsible for paying any insurance excess.
11. The consumption of food, drinks, alcohol and smoking on the bus are strictly prohibited.
12. If an accident does occur in the bus, the driver MUST complete an Incident Report within 48 hours.
13. The user shall be responsible for and ensure that the behaviour of the users of the bus is appropriate.
14. It is the driver's and hirer's responsibility to abide by all Tasmanian and Australian Road Rules. Any infringements will be at the cost of the driver.
15. The bus must be collected and returned within office hours, 10.00am to 3.00pm, from New Horizons Tasmania.
16. New Horizons Tasmania will take no responsibility for the user's property whilst in the bus.
17. The bus is to be used for the activity specified at the time of booking. It is not to be used for personal transport.
18. All tolls and other incidental costs will be the responsibility of the hirer.
19. The user will ensure all doors and windows are locked and all lights are off when bus is parked.
20. Driver's blood alcohol reading must be .00 at all times while hiring the bus.
21. Failure to comply with any of these conditions could result in immediate and complete withdrawal of borrowing rights.

Summary of Fees

Daily Hire Fee	\$120.00
Bond	\$150.00
Fuel (if not filled on return)	\$1.80 per litre

I have read, understood and agree to comply with the conditions of use.

Name

Signature

Date
